



Conference Brochure 2024

Crowne Plaza Royal Victoria Sheffield
Victoria Station Road, S4 7YE

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Meeting Room Facilities

The Grade II listed Crowne Plaza Royal Victoria Sheffield offers 105 bedrooms and 13 function suites for both small business meetings and larger conferences of up to 400 guests. Located just off the Park Square round-about in Sheffield City Centre, 10 minutes from Junction 33 of the M1 motorway, makes it an ideal location to meet for business. There are 240 car parking spaces on-site.

One of the most striking features of our building is the elegant Ballroom which can accommodate up to 400 people in a theatre format, and has been recently refurbished.



The Ballroom offers the perfect backdrop for large scale conferences, hybrid events and dinner dances. Adjoining the Ballroom is the Assembly Room with a private bar facility. The Midland Suite is ideal for boardroom meetings for up to 10 people. The York, Great Central and Waverley are all ideal for medium sized meetings for up to 50 delegates.

Meeting room capacities

The hotel has a wide range of well appointed meeting rooms. Every meeting room benefits from natural daylight.

Room Name	Theatre	Cabaret (8-9 per table)	Classroom (2 per table)	Boardroom	Banquet	U Shape	Dimension (M)	Height (M)
Ballroom	400	240	200	70	320	50	26.5x17.82	7.8
Assembly	100	72	60	40	80	30	13.3x11.90	3.83
Waverley	50	36	24	20	40	18	7.81x7.58	3.04
Great Central	50	36	24	20	40	18	8.11x7.97	3.82
York	40	32	12	18		18	8.23x5.76	3.5
Cocktail	40	24	16	20	30	16	13.75x5.70	4
Arundel 1	40	28	12	14		14	6.97x6.85	3.5
Arundel 2	12	10		8		6	5.75x4.95	3.57
Midland				10			5.13x4	3.82
Victoria 1	12			12		8	5.88x4.48	2.57
Victoria 2	12			12		8	6.71x4.55	2.57
Victoria 3	8			4			6.73x4.50	2.57
Victoria 5&6	12			12		8	9.26x5.95	2.57
Victoria 7	12			12		8	6.88x4.48	2.57



The Victoria Suite is a self-contained block of dedicated conference rooms which give flexibility for training, meetings, interviews and workshops with a self-service refreshment station. The conference suite is situated adjacent to our Victorian Gardens and ample car parking facility.

Conference Rates

To simplify your planning and budgeting the hotel offers highly competitive packages. At no extra charge we provide every meeting room with bottled mineral water, fruit squash, flip chart, writing paper and pens.



Your 8hr Day Delegate Package includes:

- Support from our Meetings Director during the day
- Welcome tea, coffee and Chef treats
- Main conference room hire
- Morning tea, coffee and Chef treats
- 2 course hot & cold conference buffet lunch
- Afternoon tea, coffee and Chef treats
- Free Internet access
- Service and VAT @ prevailing rate
- On-site car parking

Your 24h Package rate includes:

All of the features of the Day Delegate Package plus:

- Overnight Accommodation
- 3 Course Set Menu Dinner
- Full English Breakfast
- Complimentary use of Leisure Facilities

Why not treat yourself to one of our spacious Premium rooms from just a small supplement of £20.00 per night. Please contact the meetings office directly for your detailed quotation. We will be happy to find the right package to suit your needs.



Special weekend Offers Available

Looking to hold a weekend conference, then why not speak to our meetings team who can offer you the best weekend delegates rates available. All rates are subject to availability and day of the week.

Internet Access

Complimentary standard Wi-Fi in all bedrooms, meeting rooms and public areas.



Catering Options

With our 8 hour day delegate package and 24 hour package, our 2 course Chef's choice hot & cold conference buffet is included. Our Executive Chef caters for a variety of tastes and special dietary requirements.

The Buffet consists of the following:

Hot & Cold Buffet

Hot Main course meat dish

Hot Main course vegetarian dish

All the above with an accompanying
side dish

Seasonal vegetables and potatoes

Salad Bar

Chef's selection of Desserts

Chef's selection of Cheese & Biscuits

*17.95 per person if charged
individually

Sandwich Buffet

Conference Working Lunch served to your
Meeting Room

Selection of Sandwiches and wraps

Potato wedges or Chips

Selection of Salads

Fresh Fruit Bowl

*£12.95 per person if required on a Room Hire
Basis



As all our buffets are freshly prepared on-site with seasonal ingredients, your catering options will be confirmed one week prior to your event on request. However, if you wish to discuss your catering options, please contact the hotel. Please advise us if you or your delegates have any dietary requirements that need to be catered for.

Relax After Your Event

After a long meeting at the hotel why not unwind and make use of the hotel's facilities.

Breakfast

6:30 am – 9:30 am Monday to Friday

7:00 am – 11:00 am Saturday, Sunday & Public Holidays

Dinner

5:30pm – 9:30pm Every day

Take advantage of our Victorian charm and come dine with us in Cunningham's Restaurant. Choose from our Table D'Hôte menu or À La Carte options. Ask our team for private dining options.



The Grand Lounge

If you are looking for a relaxing atmosphere and food to match, then our Grand Lounge would be most suitable. With double working fireplaces, it is a perfect setting for any occasion, whether a quiet drink with friends or a meeting with important clients.

Our Grand Lounge Bar Menu is available upon request.

Health and Fitness

Our Leisure Club is well equipped with a life fitness gym, a cardio theatre of 4 screens, an aerobic studio, full air-conditioning and state of the art equipment. A visit to the ladies or gentleman's sauna is guaranteed to leave you feeling revitalised and relaxed.

All of our 24 hour conference delegates and the on-site conference organisers have complimentary access to our Leisure facilities.

